***Make-Up or Late Work Sheet***

***Directions:*** You must fill this sheet out to be able to make up work missed while absent or turning in late work. Remember **LATE** work is a deduction of **TWENTY POINTS** every day. **PLEASE CHECK ABSENT OR LATE IN THE BOX BELOW**. This sheet must be turned into the mailbox located by the Make-up Wall for you to get your make-up work. A new due date will be written on this sheet below. Notes do not require this form; just get them from a fellow student. Test, Quizzes, and Classwork need their own Make-up or Late sheet. If you know you will be out for an extend amount of time please let me know a week ahead of time so I can have all your assignments ready.

 **Absent Work** **Late Work**

**Name**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Class**:\_\_\_\_\_\_\_\_\_\_\_\_\_

**Assignment Name** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**✓Type of Assignment**: **Test** \_\_\_\_\_\_\_\_\_\_\_ **Quiz** \_\_\_\_\_\_\_\_\_\_ **Homework** \_\_\_\_\_\_\_\_\_\_\_ **Classwork** \_\_\_\_\_\_\_\_\_\_\_\_

**Date of Absence** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Original Due Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **New Due Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Late work Turn in Date** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Reason for LATE WORK** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**Student Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Teacher Signature** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**